



AUDIT COMMITTEE

DATE: Thursday, 22 April 2021
TIME: 10.30 am
VENUE: Meeting to be held pursuant to Statutory Instrument 2020/392. Link to live stream will be found at <https://www.tendringdc.gov.uk/livemeetings>

MEMBERSHIP:

Councillor Coley (Chairman)	Councillor Miles
Councillor Alexander (Vice-Chairman)	Councillor Placey
Councillor Fairley	Councillor Steady
Councillor King	

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Agendas and Minutes are published on the Council's website www.tendringdc.gov.uk. Agendas are available to view five working days prior to the meeting date and the Council aims to publish Minutes within five working days of the meeting.

Meeting papers can be provided, on request, in large print, in Braille, or on disc, tape, or in other languages.

For further details and general enquiries about this meeting, contact Ian Ford on 01255 686584.

DATE OF PUBLICATION: Wednesday, 14 April 2021

AGENDA

1 Apologies for Absence and Substitutions

The Committee is asked to note any apologies for absence and substitutions received from Members.

2 Minutes of the Last Meeting (Pages 1 - 6)

To confirm as a correct record, the minutes of the last meeting of the Committee, held on Thursday 25 March 2021.

3 Declarations of Interest

Councillors are invited to declare any Disclosable Pecuniary Interests or Personal Interest, and the nature of it, in relation to any item on the agenda.

4 Questions on Notice pursuant to Council Procedure Rule 38

Subject to providing two working days' notice, a Member of the Committee may ask the Chairman of the Committee a question on any matter in relation to which the Council has powers or duties which affect the Tendring District **and** which falls within the terms of reference of the Committee.

5 Report of the Internal Audit Manager - A.1 - Report on Internal Audit: March 2021 - April 2021 (Pages 7 - 16)

To provide the Committee with a periodic report on the Internal Audit function for the period March to April 2021.

6 Report of the Assistant Director (Finance & IT) - A.2 - Anti-Fraud and Corruption Strategy (Pages 17 - 36)

To present to the Audit Committee an updated Anti-Fraud and Corruption Strategy.

7 Report of the Assistant Director (Finance & IT) - A.3 - Audit Committee: Table of Outstanding Issues (Pages 37 - 46)

To present to the Committee the progress on outstanding actions identified by the Committee along with general updates on other issues that fall within the responsibilities of the Committee.

8 Date of Further Special Meeting of the Committee

To enable the Committee to formally agree the date of a further special meeting of the Committee in order to enable Members to consider the remaining items on the Committee's work programme namely:-

- (1) External Auditor's Audit Plan for the Year Ending 31 March 2021;
- (2) External Auditor's Certification of Claims and Returns Annual Report; and
- (3) Update on the Council's Corporate Risks.

The date being proposed for this meeting is Thursday 27 May 2021 with the meeting to commence at 10.30 a.m.

9 Exclusion of Press and Public

The Committee is asked to consider passing the following resolution:

“That under Section 100A(4) of the Local Government Act 1972, the press and public be excluded from the meeting during consideration of Agenda Item 10 on the grounds that it involves the likely disclosure of exempt information as defined in paragraph 7 of Part 1 of Schedule 12A, as amended, of the Act.”

10 Exempt Minute of the Meeting held on Thursday 25 March 2021 (Pages 47 - 48)

To confirm as a correct record the exempt minute of the meeting of the Committee held on Thursday 25 March 2021.

Date of the Next Scheduled Ordinary Meeting

The next scheduled ordinary meeting of the Audit Committee is to be held at 10.30 am on Thursday, 29 July 2021.